

EYES ONLY

76-1305

15 MAR 1976

MEMORANDUM FOR: Deputy Director for Administration

FROM : Michael J. Malanick
Director of Logistics

SUBJECT : Review of Supergrade Positions

REFERENCE : Mult adse memo dtd 23 Feb 76 fm DD/A,
same subject

1. In response to the reference, we have thoroughly reviewed all Logistics supergrade positions and have listed them in the attachment in rank order. You will note that we are requesting an upgrade from GS-16 to GS-17 for the Chief, Printing and Photography Division position; and we are also requesting that the Chief, [REDACTED] position be raised from a GS-15 to GS-16.

STATINTL

STATINTL

Justification for these two actions is given in paragraph 2 below.

2. Justification:

a. Chief, Printing and Photography Division:
The incumbent of this position manages approximately [REDACTED] people, most of whom are highly skilled in the printing and graphic arts trades. He is responsible for an annual budget of over [REDACTED]. The rapid advances in technology in these fields offering new systems and equipment are often complex and require detailed knowledge and analysis for potential use and resulting economic benefits. Some examples of recently installed systems are electronic text editing and composition, computer output microfilm, computer-based phototypesetting, electronic keyboarding systems, and a computer-based management information system. Laser platemaking, computer-controlled color separations, facsimile transmission, and a host of other new techniques and applications are on the horizon and must be

STATINTL

STATINTL

EYES ONLY

OL 6 1374(a)

EYES ONLY

SUBJECT: Review of Supergrade Positions

tracked for determinations as to the suitability for present and predicted requirements. These new systems are impacting significantly on publishers. This requires continuing contacts with Agency managers, often at the office level. Agencywide responsibilities include advice and consent on all printing activities, management of copiers (over \$1 million/annum), and official liaison with the Joint Committee on Printing (Congressional), the Public Printer, and the Superintendent of Documents. The sensitivity of much of the printing done in the Agency often requires contact and approvals at the deputy director level. Resolution of conflicts in priorities also requires contact and advice from office and deputy levels. The incumbent was recently requested to serve on a steering committee chaired by the Director of Current Intelligence and composed of several office directors. He was also recently requested by the Director, Geographic and Cartographic Research, to collaborate with him on a long-term project involving general improvement of the Agency's graphic presentations, i.e., graphic design.

STATINTL

[REDACTED]

STATINTL

STATINTL

STATINTL

STATINTL

STATINTL

(1) The incumbent assigned as [REDACTED] has, for many years, been a GS-16 at the time of his assignment. The current incumbent, Mr. [REDACTED] is retiring as a GS-16; and Mr. [REDACTED] his replacement, is a GS-16. [REDACTED] is responsible for the procurement of research, development, and engineering services; first follow-on production from R&D efforts; and quantity production of equipment and materiel from contractors and educational institutions located within the [REDACTED]. Its charter is broader than any of the decentralized teams and in some respects greater than that of the Procurement Division in that it handles procurement of both

EYES ONLY

EYES ONLY

SUBJECT: Review of Supergrade Positions

R&D and production for all Agency components doing business in its assigned geographic area. The volume of activity handled by this office in FY 1975 represented approximately 23 percent of total Agency procurement expenditure and was nearly triple that of the highest volume of any of the decentralized teams.

STATINTL

(2) The [REDACTED] in addition to his responsibilities in the procurement and contracting fields, is responsible for

STATINTL

[REDACTED]

responsible for management and control of one element of the Office of Logistics budget.

/s/ Michael J. Malanick
Michael J. Malanick

Att

EYES ONLY

STATINTL

Approved For Release 2001/07/12 : CIA-RDP79-00498A000600010028-4

Approved For Release 2001/07/12 : CIA-RDP79-00498A000600010028-4